

The Green Line Cafe

APPLICATION FOR EMPLOYMENT

personal information:

name:		date:
present address (street, city, state, zip):		
permanent address (street, city, state, zip):		
home phone:	cell/alternate phone:	
Email address:	SSN:	

employment desired:

position:	date you can start:
desired shift (circle all that apply): mornings afternoons evenings weekdays weekends	desired hours per week:

education:

school	name and location	graduated?	major subjects
high school		Y / N	
college/university		Y / N	

current/former employers: please list your last three employers, starting with present or most recent.

dates: month/year	name, address, phone of employer	supervisor	position	reason for leaving
from:				
to:				
from:				
to:				
from:				
to:				

references: please give the names of three persons not related to you, whom you have known at least one year.

1.	name	address/phone number	How do you know this person?	years acquainted
1.				
2.				
3.				

NOTE: during the review of your application, we may contact both personal references and current/former employers.

other information

prior coffee and/or food service experience (either at work or otherwise):
other special training/skills:
when you're not at your job, what would you say you live for?:
why do you want to work at The Green Line Cafe versus somewhere else?
what does the phrase "good coffee" mean to you?
do you drink coffee? why or why not? what is your favorite drink?
what does the term "fair trade" mean?
Is the customer always right? Why or why not?

The Green Line Cafe expects the following of its employees:

1. Serve all customers in a timely, considerate, friendly manner.
2. Arrive in good time to be ready for work by designated time.
3. Assist with cleaning, dishwashing, and other posted duties during shift.
4. Dress in modest, neat and clean clothing. Appearance should be clean and neat.
5. Ability to get along well with co-workers and follow instructions of supervisor.
6. No stealing or other forms of dishonesty.

Are these expectations you would be able to fulfill? If not, please explain. _____

in case of emergency, notify: _____

address: _____ phone: _____

I authorize investigation of all statements contained in this application. I understand that misrepresentation or omission of facts called for is cause for dismissal. Further, I understand and agree that my employment is for no definite period and may, at the discretion of the employer, be terminated at any time without any previous notice.

signed: _____ date: _____